

Abstract Reviewer Overview

Overview

The Annual Meeting Organizing Committee (AMOC) oversees the submission, review, selection, and development of sessions and posters at AACC's Annual Scientific Meeting (ASM). The poster hall at AACC's ASM is a vital part of participants' education experience. AACC Abstract Reviewers play an important role in poster abstract process to ensure that poster presentations meet the scientific and educational needs of ASM participants.

Abstract Reviewers work directly with the AMOC Poster Abstract Coordinators to support poster abstract processes to ensure poster abstracts represent original research relevant to the laboratory medicine community and meet standards for scientific validity, quality, and consistency. All Abstract Reviewer processes take place online and do not require an in-person meeting. An online workshop will be offered for Abstract Reviewers to become familiar with these processes and ensure consistent application of criteria.

Each Abstract Reviewer is expected to review and score up to 25 abstracts depending on topical expertise and number of submissions received. AACC typically receives up to 1,000 poster abstract submissions that are divided among the approximately 90 Abstract Reviewers that comprise the Abstract Review Workgroup and represent the breadth of laboratory medicine.

Responsibilities

Abstract Reviewers will:

- Complete the required forms to identify area(s) of expertise and update annually.
- Participate in training/education session on AACC poster abstract submission, review, and scoring processes.
 - Training session is led by AMOC Poster Abstract Coordinators.
 - Training session is online and typically held in January or February.
 - Participation is required in the initial year of service and highly recommended in subsequent years.
- Review and score assigned poster abstract submissions.
 - Each abstract is reviewed by a minimum of two Abstract Reviewers
 - Each reviewer is typically assigned up to 25 abstracts
 - Assignments are based on reviewer-identified areas of expertise.
 - Abstract review typically takes place in **late-February to mid-March**. It is critical that Abstract Reviewers be able to review and score by the deadline.
- Apply standards and criteria consistently across submissions reviewed.
- Submit scores in a timely manner.
 - Review and scoring take place in AACC's online poster abstract portal.

Terms and Criteria

- Abstract Reviewers serve a three-year term with approximately one-third cycling off each year. Abstract Reviewers are solicited annually and may be identified through AMOC, AACC Divisions, AACC Sections, and/or other AACC committees.
- Abstract Reviewers are expected to be current AACC members in good standing and have experience evaluating scientific submissions (e.g., scientific proposals, grant applications, abstract-based competitions, or similar).
- Abstract Reviewers are also expected to have published and/or presented scientific work in the area(s) they will evaluate poster abstract submissions